

## Readmission

### Associate's Degree and Bachelor's Degree-Completion Students

#### Readmission of Suspended or Administratively Withdrawn Student

Students whose enrollment in an Associate's degree and Bachelor's degree-completion program is interrupted due to an academic suspension or administrative withdrawal may apply for readmission to the program following a one-trimester separation.

1. A written request for readmission should be addressed to the associate dean and filed with the enrollment advisor.
2. The request must include an explanation of the change in the student's circumstances, which now permit successful completion of the program, as well as the measures taken to ensure satisfactory academic progress upon re-enrollment.
3. A financial aid eligibility request may be filed with the Student Financial Planning office prior to re-enrollment.
4. Individuals who are dismissed for academic deficiency or who were administratively withdrawn may be conditionally readmitted to the university. Failure to adhere to the mandatory conditions of readmission may result in dismissal from the university prior to the conclusion of the trimester.
5. Students stopping out of a program for a period of one year or more will be subject to the readmit process upon their return, at which time, a review of the student's military status will occur and the appropriate tuition rate classification applied

#### Readmission of Student-initiated Total Withdrawal

Students whose enrollment in an Associate's degree or Bachelor's degree-completion program is interrupted due to a student-initiated withdrawal may apply at any time for readmission to the program by contacting an enrollment advisor.

Students stopping out of a program for a period of one year or more will be subject to the readmit process upon their return, at which time, a review of the student's military status will occur and the appropriate tuition rate classification applied

### Master's Degree Students

#### Readmission of Suspended or Administratively Withdrawn Student

Students whose enrollment in a graduate program is interrupted due to an academic suspension or administrative withdrawal may apply for readmission to the program following a one-term separation.

1. A written request for readmission should be addressed to the program director and filed with the student services advisor;
2. The request must include an explanation of the change in the student's circumstances, which now permit successful completion of the program, as well as the measures taken to ensure satisfactory academic progress upon re-enrollment;
3. A financial aid eligibility request may be filed with the Student Financial Planning office;
4. Individuals who are dismissed for academic deficiency may be conditionally readmitted to the university. Failure to adhere to the mandatory conditions of readmission may result in dismissal from the university prior to the conclusion of the term.
5. Students stopping out of a program for a period of one year or more will be subject to the readmit

process upon their return, at which time, a review of the student's military status will occur and the appropriate tuition rate classification applied

#### Readmission of Student-initiated Withdrawn Student

Students whose enrollment in a graduate program is interrupted due to a student-initiated withdrawal may apply at any time for readmission to the program by contacting a student services advisor.

Students stopping out of a program for a period of one year or more will be subject to the readmit process upon their return, at which time, a review of the student's military status will occur and the appropriate tuition rate classification applied